

Minutes of the Monthly Meeting of Great Ayton Parish Council held on Tuesday 11 December 2012 at 7.00 pm

Present:- Cllrs: J Fletcher (Chairman), Mrs F Greenwell, R Kirk, G Readman, R Hudson and Mrs J Brown
Mrs J Leng (Parish Clerk). Others Present: Mr Howard Atkinson (Cemetery Superintendent), Mr Matthew Hamer (Apprentice), Cllr Mrs H Moorhouse, Mrs Dumphy (D&S Reporter) and 5 Members of the Public.

Min No.	Business
1	<p><u>Apologies for Absence</u> Apologies for absence were received from Cllr Jackson.</p>
2	<p><u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.</p>
3	<p><u>Members of the Public invited to address the Council</u> Mr Thompson spoke on behalf of the Business Holders from the Village in relation to timing of the erection of the Christmas Tree and Lights within the Village. He requested that the Parish Council consider erecting them earlier in future (end of November) and proposed that this be included with a Village Christmas Event to include late night opening, carol singers and an official light switch on? This proposal was supported by two residents whose son ran the Crash Bang Wallop Group. The Parish Council agreed to consider this for next year but stressed that these kind of events are reliant on volunteers and asked that the newly formed business group consider what role they could play in organising.</p> <p>The issue of gritting in front of the shops was raised – residents were advised that this was due to be discussed later in the agenda.</p>
4	<p><u>Minutes of the meeting held on Tuesday 13 November 2012</u> The minutes of the PCM held on Tuesday 13 November 2012 were approved and signed.</p>
5	<p><u>Police Report</u> No Police Report received and there was no one present. Report received later that evening and circulated for noting. Noted.</p>
6	<p><u>Council Services Report</u></p> <p>Cemetery Employee amenities facility – Yatton House Trustees had agreed the new position for the employee facility and the architect was in the process of amending the planning documents for submission. Ongoing.</p> <p>Allotments Nothing to Report.</p> <p>Play Area – No update. Ongoing</p> <p>Low Green Willow Tree Bench – Ongoing. Lime Trees – Following agreement by the Parish Council for Bilsdale Tree Services to undertake one days' work at an agreed cost of £390 to enable them to establish how many trees they could prune within one day.</p>

	<p>Bilsdale Tree Services had confirmed that they had carried out the work to six trees within one day. It was agreed that Bilsdale Tree Services should carry out the work on the remaining trees. Ongoing.</p> <p>High Green Mr Barker would repair the wooden bench outside the Friends Meeting House. Ongoing.</p> <p>Yatton House Yatton House had confirmed that they were happy to renew the lease for a further three year term with the annual rent remaining at £500. The Parish Council had signed the new lease and it was now with Yatton House for signature. Open.</p> <p>Village Hall The majority of new chairs had now been delivered there was just one more delivery to come. Closed.</p> <p>Grass Cutting The Cemetery Superintendent advised Members that the grass cutting tractor was due a service and it was anticipated that due to the amount of extra work undertaken that it would be at a substantial cost to ensure the grass cutter is running correctly. He had received advice that it may be more cost effective to purchase a new one rather than repair and retain the current one. It was agreed to ask for a quotation for the service and repair of the current grass cutter. The Clerk would obtain prices for replacing with a new machine (both petrol and diesel options) and the lease of a petrol or diesel machine.</p>
7	<p><u>Matters Arising from the minutes (for information only)</u></p> <p>Village Hall – The Clerk confirmed that the wall repair at the front of the Village Hall was complete and the railings had been replaced and were awaiting painting by the Cemetery Superintendent and Apprentice. Open. Cllr Kirk had met with the Youth Workers and four young people to establish if there was any Health and Safety issues or concerns. He had received confirmation that there were no issues and so they were now working together to agree a commencement date for the Youth Group. Open.</p> <p>Great Ayton Cricket & Football Club – Cllr Fletcher had reviewed the lease and could not find where it stated that the repairs would be the responsibility of the Parish Council. The Clerk had wrote to GAC&FC and asked them to identify the clause they are referring to, following receipt of the letter it was established that GAC&FC did not have a copy of the full lease – this had now been provided by Cllr Fletcher. Open.</p> <p>Low Green Parking along the riverside opposite the Conservative Club and Marwood School – following the consultation process, two complaints had been received and therefore this was due to be resubmitted to the Committee for further discussion and consideration. The Parish Council had wrote to Highways reiterating their continued support of the initial proposals. Open.</p>
8	<p><u>Planning Report</u></p> <p>12/02238/FUL – 16 Guisborough Road – Alterations and two storey extension to rear of dwelling and new dormers to front of dwelling as per amended plans received by Hambleton District Council on 5 November 2012 – No observations.</p> <p>12/02420/CAT – 51 High Street – Proposed works to fell and remove Grand Fir Stump – No observations.</p>

	<p>12/02430/FUL – 120 Newton Road – Proposed replacement domestic garage and gym – No observations but to clarify that the residents on the Wheatlands have been consulted.</p> <p>12/02208/FUL – Winley Hill Farm – Siting of 200 solar panels – Cllr Hudson declared an interest. No observations. Clerk to ask Hambleton District Council for the Renewable Energy Policy.</p> <p>Applications Approved</p> <p>12/02109/FUL – 5 Overbrook Race Terrace – Proposed construction of a shed.</p> <p>12/01951/FUL – 34 Roseberry Crescent – Demolition of existing garage and proposed single storey extension to front, side and rear elevations.</p>
9	<p><u>Correspondence and Information Report</u></p> <p>NYMNPA – Acceptance of dinner invitation from Mr McLinden. Noted.</p> <p>Mr Bell – Letter in relation to rubbish in the Cemetery. Noted.</p> <p>York Potash – Consultation document in relation to Mineral Transport System. Noted.</p> <p>Local Government Boundary Commission for England – Electoral Review of Hambleton – Draft Recommendations. Noted.</p> <p>Mayor of Stockton on Tees – Letter of appreciation for the Captain Cook Celebrations. Noted.</p> <p>APCB – Safety Training. Noted.</p> <p>Hambleton District Council – Registration of alias name – The Hollies. Noted.</p> <p>The following items for information were all noted:-</p> <p>Moor Messenger – November 2012.</p> <p>Rural Services Network – Weekly E-mail Newsletters 12, 19 & 26 November and 3 December 2012.</p> <p>Rural Services Network – Call for Evidence – What future for the LEADER programme?</p> <p>Editor – North Yorkshire Now December 2012.</p> <p>Safe & Sound – Designer Play Areas.</p> <p>SMP Playgrounds Ltd – Play Ground Equipment information.</p> <p>NYMNPA – Notification of future art exhibitions.</p> <p>NYMNPA – North Yorkshire Moors National Park Authority Management Plan – virtual launch notification.</p> <p>Great Ayton Discovery Centre – Update on staffing issues.</p>
10	<p><u>Clerk's Report</u></p> <p>Footpath Easby Lane to Suggitts Field – Underground Leak</p> <p>This is still not repaired and further complaints have been received – Clerk to advice PROW. Ongoing.</p> <p>Flooding on Easby Lane – Following the installation of the plastic piping and the initial perceived success when the adverse weather conditions occurred in November severe flooding was once again a problem. The Clerk had reported the problem to Highways. Clerk to advise Highways to look at the drain on the opposite side as it was felt that the problem stems from Wainstones Close drains. Clerk to request that this be addressed as a matter of urgency as it is a dangerous situation.</p> <p>Footpath behind Cliffe Terrace – No change. – Open.</p> <p>Hall Fields Project – No change – The Project had been submitted as one of the S106 Public Open Space, Sport and Recreation Action Plans. Open.</p>

	<p>Common Land and PROW Easby Lane to Suggitt's Field – Hambleton District Council response outstanding – Clerk contacted the Enforcement Officer who apologised as she had been busy dealing with other issues but agreed to review as soon as possible – Open.</p> <p>Highways Issues White Lines at the Low Green – awaiting a date for completion – Open – Clerk to ask Highways to complete as part of the Double Yellow Lines Project at the Low Green Riverside. Station Road – Footway overgrown making footpath extremely narrow – the Clerk had reported the issue to Highways who would review the situation in the coming weeks. – Open.</p> <p>NS&I – Silver Band Account – A Silver Birch to be purchased and planted opposite the top garage – Clerk to confirm this with Highways and the land owner. Two plaques for the new Yew Trees in the Cemetery to be purchased and any remaining money to be kept until future projects identified.</p> <p>Project X – Proposals from young people within the village for a skate park – to be submitted for consideration to the Regeneration Group. Open.</p> <p>Christmas 2012 – General Update – Carol Service on 17 December 2012 commencing at 7 pm, Members to conduct the collection. Santa Sleigh – the following members agreed to be on the float – Cllr Hudson, Kirk, Readman, Mrs Greenwell and Mrs Brown and Mr Maddison had confirmed his attendance. Mr Hamer would be collecting.</p> <p>Angrove Drive – Drainage problem reported but following discussions it was not a high priority it was deemed that the problems on Easby Lane should be addressed first. Closed.</p> <p>Yarm Road Flooding – The Clerk had advised Highways of the issues and they had confirmed that the drain was blocked and that they had added to their work schedule. Closed.</p>
11	<p><u>Accounts Report</u> The total payments made were £6063.07 The total receipts received were £2281.50 Members reviewed the accounts and considered proposals in relation to the precept for 2013/14. It was agreed to advise Hambleton District Council that Great Ayton would require £70,000.00 precept for the coming financial year, however, this was subject to review in January upon receipt of the accounts from the Discovery Centre.</p>
12	<p><u>Councillors Reports</u> Cllr Mrs Greenwell had received a request that the plaque for Annie Ward Thompson which was currently situated on the bench on Easby Lane be moved to the bench on the crossroad of Easby Lane and Little Ayton. Agreed. Cllr Mrs Greenwell had received a number of phone calls from the residents of 149 Newton Road in relation to parking issues and people driving over the verge near to their property, they had stated that this was in the main due to a neighbour running her business from her residence. Clerk to write to the residents to advise that this is a Police and / or an issue to be taken through their Solicitor.</p> <p>Cllr Readman raised the issue of gritting of the roads and footpaths around the village this followed receipt of a number of phone calls and a letter from Mr Reid. Members had all received complaints about the lack of salt</p>

bins available and the fact that the roads and footpaths around the village were not getting gritted. **The Clerk to contact the Business Holders Group to ask if they would assist by gritting outside their premises as this would be of benefit to both the community and their businesses. The Clerk was also asked to write to Highways to request that they review their current policies and agreements stipulating that although they do not see Great Ayton as a priority as it is not a market town, that we have two schools, and over 5000 residents and that they should reassess their priorities. The Clerk would also request a salt spreader to be provided which could be utilised by Parish Council staff and any volunteers who may come forward willing to assist.**

Cllr Readman had also received a number of complaints in relation to street lights not working but had advised them that if they rang the number detailed on the lamp post concerned which also had an identification number on it that they would be repaired. He asked if this could be promoted through the media.

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COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	Employees Amenities Facility.	New site approved by Yatton House Trustees, architect progressing with plans.	Open.
Allotments	Cockerel crowing complaint.	Agreed that each case would be considered on an individual basis.	Closed.
Play Area	RoSPA Report – repair/maintenance requirements.	Work complete.	Closed.
	Investigations into replacement play equipment.	Cllr Brown had now received a third quote..	Open.
Low Green	Wild flowers planting – Stokesley Road side.	This was not considered a viable option.	Closed.
	Willow Tree Bench.	Outstanding.	Open.
	Lime Trees maintenance	Work had commenced and the pruning and thinning of the first six trees had been completed in one day. It was agreed that the rest of the work should be undertaken as agreed within the quote.	Open.
	Mole Problem reported.	Pest controller had eliminated the mole problem.	Closed.
High Green	Repair to wooden bench outside the Friends Meeting house.	Mr Barker to repair.	Open.
Yatton House	Lease due to expire on 31 December 2012. Confirmation received by e-mail from Yatton House to say that the trustees accepted the proposal of a three year term with the annual rent remaining at £500.	Lease completed and signed by the Parish Council now with Yatton House for signature.	Open.
Village Hall	Purchase of new chairs for the hall.	Chairs had been delivered with another delivery outstanding.	Closed.

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PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	COUNCIL RESPONSE
12/02238/FUL – 16 Guisborough Road	Alterations and two storey extension to rear of dwelling and new dormers to front of dwelling as per amended plans received by Hambleton District Council on 5 November 2012	
12/02420/CAT – 51 High Street	Proposed works to fell and remove Grand Fir stump.	
12/02430/FUL – 120 Newton Road	Proposed replacement domestic garage and gym.	
12/02208/FUL – Winley Hill Farm	Siting of 200 solar panels.	

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
12/02109/FUL – 5 Overbrook Race Terrace	Proposed construction of a shed.
12/01951/FUL – 34 Roseberry Crescent	Demolition of existing garage and proposed single storey extension to front, side and rear elevations.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
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CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information	Action
NYMNPA	Acceptance of dinner invitation from Mr McLinden	
Mr Bell	Letter in relation to rubbish in the Cemetery	
York Potash	Consultation document in relation to Mineral Transport System	
Local Government Boundary Commission for England	Electoral Review of Hambleton – Draft Recommendations	
Mayor of Stockton on Tees	Letter of appreciation for the Captain Cook Celebrations	
APCB	Safety Training	
Hambleton District Council	Registration of alias name – The Hollies (previously circulated).	

INFORMATION

Sender	Information
Moor Messenger	November 2012
Rural Services Network	Weekly E-mail Newsletter – 12, 19, 26 November and 3 December 2012 (previously circulated)
Rural Services Network	Call for Evidence – What future for the LEADER Programme? (previously circulated)
Editor	North Yorkshire Now December 2012 (previously circulated)
Safe & Sound	Designer Play Areas – forwarded to Cllr Brown
SMP Playgrounds Ltd	Play Ground Equipment information – forwarded to Cllr Brown
NYMNPA	Notification of future art exhibitions.
NYMNPA	North Yorkshire Moors National Park Authority Management Plan – virtual launch notification (previously circulated)
Great Ayton Discovery Centre	Update on staffing issues (previously circulated)

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CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath Easby Lane to Suggitt's Field	Footpath completed. New kissing gate and cutting back trees outstanding should be completed by end of FY11/12. Underground leak reported to both PROW and NWB. Review undertaken and confirmed that it was suspected that there was a blocked land drain. Further investigative work to be undertaken to ascertain costs and when and if the problem can be resolved	As requested the Clerk had contacted PROW for an update – response received advised that there was no further information at this stage.	Open.
Flooding on Easby Lane	Further reports of flooding during the recent adverse weather conditions. Information passed to Highways. A site meeting took place on 9 August 2012 and it was agreed to pursue the instalment of plastic piping to try and drain the water away.	It was reported that the pipe work was complete and was working, however, during the recent adverse weather conditions severe flooding was once again a problem this has been reported to Highways.	Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing. Moved to FY12/13, depending on priorities.	No change.	Open.
Hall Fields Project	Nicky Smith, NDVSA, chasing the Forestry Commission (Woodland Improvement Grants) for assistance, has escalated the request.	No change.	Open.
	NWB may be able to assist if their 2 nd proposal for flood defences for Roseberry Crescent is agreed. Proposals being revised.	No change.	Open.
	The EA may assist with grant funding.	No change.	Open.
Common Land PROW Easby Lane to Suggitt's Field	HDC enforcement officer dealing with matter; appears to be in contravention of original planning application. Solicitor suggested wait for HDC's response before spending any funds.	Clerk had requested an update – still waiting for response.	Open.
Highways Issues	Low Green – white lines. Inspection completed and agreed that they would be renewed in the next financial year – date to be confirmed.	Additional request submitted as part of the proposed work to be undertaken on the riverside opposite the Conservative Club and Marwood School.	Open.
	Station Road – footway overgrown making footpath extremely narrow.	Highways have added to work schedule to ensure that the footpath is cut back.	Open.
	Parking issue at the Low Green opposite Marwood School and the Conservative Club. Correspondence received was forwarded with support from the Parish Council to look at options on how to resolve the problem. One proposal was to consider parking time restrictions.	Following the consultation process two objections were received so this is currently under review by the Highways Team. The Clerk had confirmed the continued support of Great Ayton Parish Council in relation to the proposed	Open.

		double yellow lines..	
NS&I	NS&I Investment Account – Account balance received along with account closure documents which to be completed and returned.	Awaiting response following discussions between the trustees.	Open.
Christmas 2012	General Update		Open.
Project X	Proposals from Young People within the Village for a Skate Park.	Added to the Section 106 funding Action Plan.	Open.
Angrove Drive	Clerk reported the drainage problem on Angrove Drive to Hambleton District Council.	Awaiting a response.	Open.
Yarm Road Flooding	The Clerk had notified Highways of the issue in relation to flooding on Yarm Lane, East of Field House.	Highways had confirmed that the drain was blocked and that they had added to their work schedule.	Open.

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ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mr Atkinson	Mobile Phone Top Up	Allotments	10.00
Richard Collins	Grave dug on 28/11/12 but due to wet conditions had to be re-dug on 29/11/12	Cemetery	120.00
Great Ayton Quaker Meeting	Rental charges for the hire of the Great Ayton Quaker Meeting Room from July to December 2012	General Admin	90.00
Sam Turner & Sons Ltd	Lopper Classic Bypass and Lopper Branch Cutter	POS	77.77
Mr Ron Kirk	Reimbursement for purchase of chairs for Village Hall	Village Hall	1936.97
Bilsdale Tree Services	Crown lifting and thinning of Lime Trees of Low Green	POS	390.00
SLCC	Membership 2013	General Admin	66.00
Mr M Hamer	Expenses for college attendance	General Admin	10.00
Mr R Foggin	Allotment Deposit Refund	Allotments	20.00
Mrs J Leng	Catering Equipment for the Village Hall	179.90	371.28
	3 x Cadbury Chocolate Elves – S 145 Village Events	38.40	
	4 x Cadbury Freddo Bars – S145 Village Events	49.64	
	Postage from 13.11.12 to 11.11.12	17.80	
	Trade sweets 8 x boxes of Xmas Chocolates	61.58	
	BT Phone Bill	24.16	
Mr Phil Rotheram	Work undertaken within Village Hall and reimbursement for payment of materials	Village Hall	2644.21
TOTAL			5736.23

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent – 1 December 2012	Garage Rent	25.00
Mr M W Weatherill	Additional Inscription	Cemetery	49.00
Mr M W Weatherill	Erection of a headstone	Cemetery	97.00
Harry Thompson & Sons	Funeral Fee	Cemetery	627.00
Mr Appleyard	Interment of Ashes (Saturday)	Cemetery	94.50
Allotment Rents	Allotment Rents and two £16.50 deposits	Allotments	1332.00
Allotment Deposit	Mr Bullman Garden 44b (handover so fees already paid for the year)	Allotment deposit	32.50
Allotment Rent	Mr Wood Garden 20a and 20b	Allotments	26.50
TOTAL			2283.50